

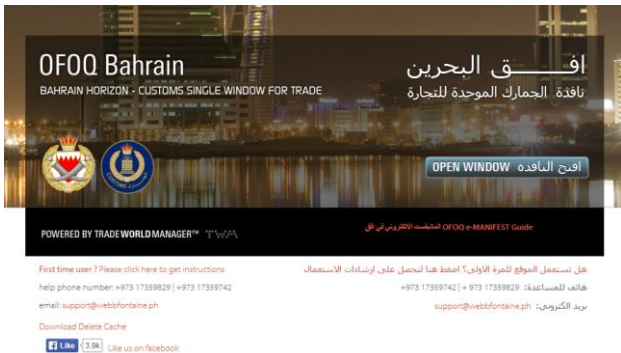
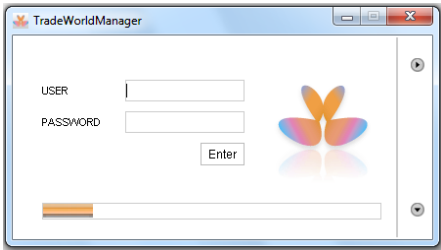
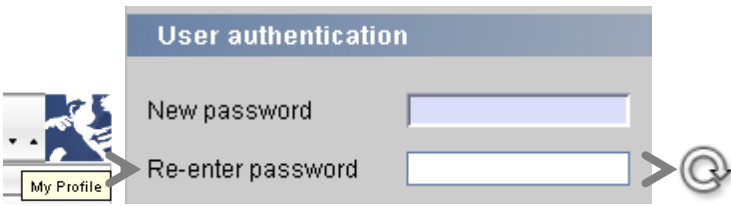
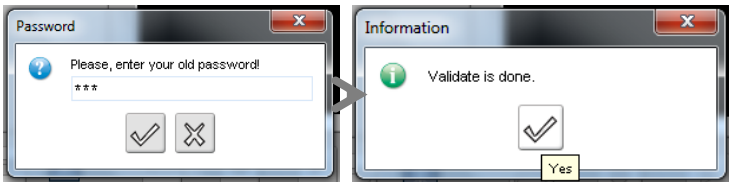
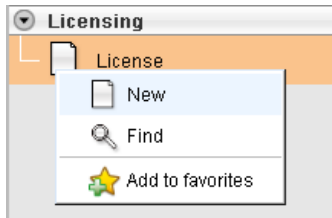


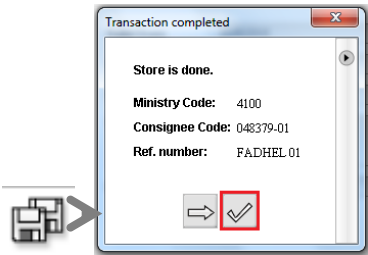
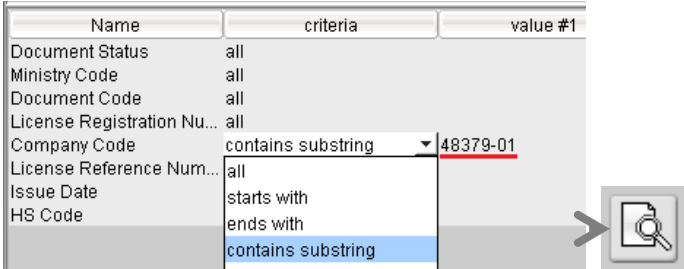
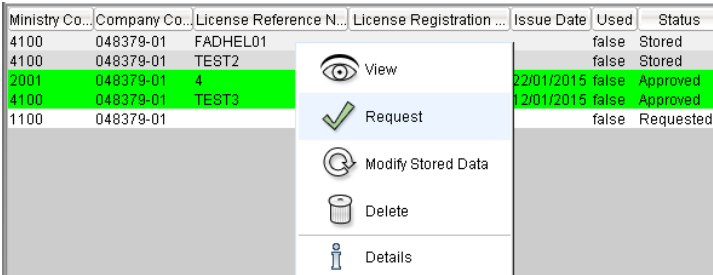
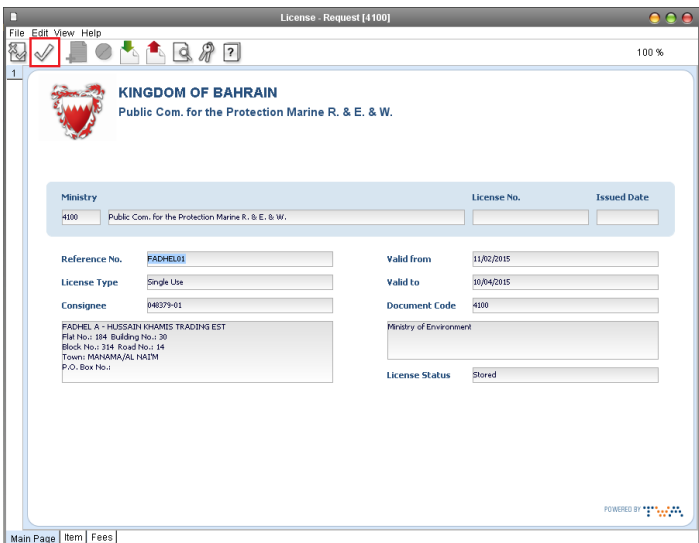
مَنَلَكَةُ الْبَحْرِينِ
وَزَارَةُ الْاَلْاْخْلَاسِ
شُؤْنُ الْجَارِكِ

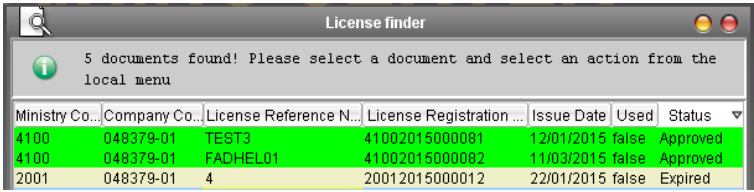
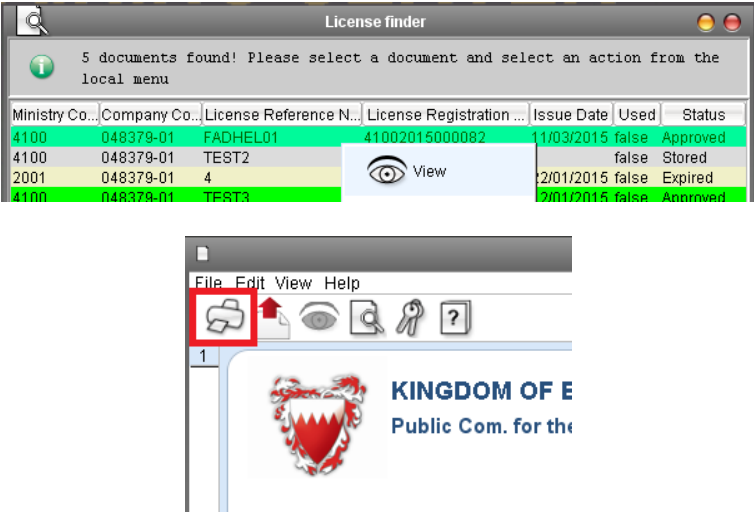
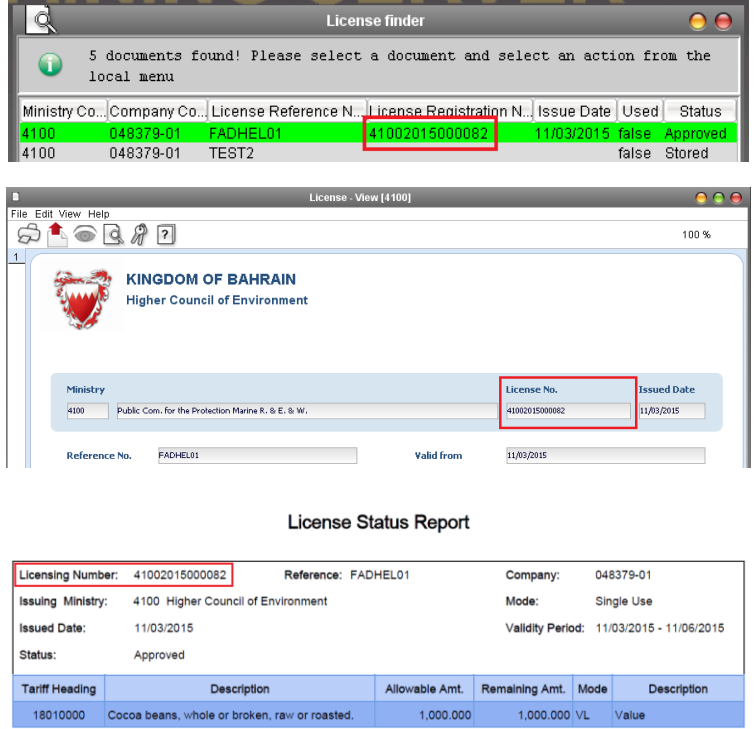


How to Request License?

How to request license through OFOQ?

	Box	Screen Shot	Page
1	Go to http://www.ofoq.gov.bh/ web page click on (OPEN WINDOW) to enter OFOQ system		
2	Use CPR for the user and enter your password, if you don't have password please request it by email attached with scanned CPR, CR, contact number and user email		
3	Click on my profile to change your password if needed by enter it twice in shown boxes and then confirm it by ↻		Authentication
4	Enter your old password to confirm the modification		Main Page
5	To create a license expand licensing, right click on license and select New		Main Page
6	Select the ministry approval needed		Main Page

16	Finish first step by storing the license, click on the store icon		Item
17	To request the license right click on license and select find		
18	Select contains substring criteria for company code and enter your CR number, click on search icon to find all license		finder
19	Right click on license which need to be requested (FADHEL01 in our example) you can view it or modify it in stored status only		finder
20	To request it, check entered details and click on request icon to send the license to selected ministry		Main page or item

	To check your license you can find license as explained above, license will appeared in green if it's approved or in red if it's rejected		License Finder
	If you need to printout the license for you clearing agent, Find it ,right-click and View Click on print icon in the top as appeared in second shoot		License Finder and License Pages
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